# Anna Stewart

505 Riverbend Parkway, Athens, GA 30605







## Objective

Human Development and Family Science graduate seeking admission at Emory University School of Nursing. Interested in furthering my knowledge and experience to provide family-patient centered care and passion for serving others as a Neonatal Nurse.

#### Expertise

Hard Working

Able to Work under Pressure

Attention to detail

Flexible

Serving Others

**Excellent Communication Skills** 

#### Education

The University of Georgia, Athens, GA Bachelor of Sciences in Family and Consumer Sciences

Major: Human Development and Family Science

Cumulative GPA: 3.55/4.0

Anticipated Graduation: May 2017

Middle Georgia State University, Cochran, GA Full-time Dual Enrollment Senior Year-High School August 2013- May 2014

#### References



Julie Sapp Pediatric Nurse Practitioner (478)230-8017

> Ginger Lancaster Eldercare Pharmacy (478)808-6947

# Work Experience

Office Assistant

February 2016-Present

University Housing, Athens, GA

- Maintain an organize office area as well as manage Resident Assistant Resource Room
- Approve flyers for distribution, as well as input flyer information by utilizing Excel Spreadsheets
- Greet students and/or staff who enter the office, and also manage multiple phone lines

Childcare Provider

2013-Present

Hawkinsville, GA

- Ensure the safety, health and welfare of 2 children ages 4 to 6 during summer months
- Prepare meals and provide transportation to activities
- Organize safe, fun, and age appropriate activities

Tutor 2012- Present

Athens & Hawkinsville, GA

- Tutored (2012-2014) students in Reading, 5<sup>th</sup> grade Math and Science, 10<sup>th</sup> grade Analytic Geometry, College Trigonometry
- Tutor college students in College Algebra and Quantitative Reasoning
- Developed detailed examples and monitored student progress

Pharmacy Technician

October 2013-July 2014

Eldercare Pharmacy, Hawkinsville, GA

- Communicated directly with doctors and nurses by phone
- Filled medication for patients and mixed compound medication
- Fill and organize shelves with medication
- Input prescription data into computer system

## Volunteer Experience

Mentor

2015-Present

Crosstrainers Program, Athens, GA

 Provide strong, encouraging, faith-based relationship with young adolescent in Athens-Clarke County

Camp Counselor

2014- Present

Camp Kesem UGA, Athens, GA

 Serve as counselor for week-long camp for children ages 6-16 whose parents have/had cancer

Relay for Life Social Media Lead Coordinator

2015-Present

 Keep track of all Relay fundraising events and update social media forums